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| **Hadleigh Cycling Club AGM 07/12/2019** |
| **HCC Committee** | Lucy Jay(LJ), Mike Motteram(MM), Rickaby Shearly-Sanders(RSS), Farhad Abdly(FA), Julian Cecil(JC), Kate Billingham(KB); Nick Webber(NW); Gale Pryor(GP); Simon King(SK), Fiona Holland (FH) |
| **Other Attendees** | Adam Chamberlin, Chris Bone, Lee Abbott, Pat Atwood, Benson Ho, Perrie Higgs, Roger Kerr |
| **Apologies** | Tim Collins (TC), Simon King (SK), Sue Calver (SC) |

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| **Item #** | **Agenda Item** | **Objective** | **Start Time** | **Responsible** |
| 1. | Introduction &Review Agenda | Review agenda items | 18:30 | All |
| 2. | Chairman’s Annual Report | * Key Programmes/Activities
* Season Highlights
* Season Challenges
 | 18:40 | MM |
| 3. | Treasurer’s Annual Report | * Outstanding transitions
* 2019 Closing Balance £7,000
* Financial Summary
 | 18:50 | NW |
| 4. | Election of Committee Roles | * Chairman- Mike, 1st:JC, 2nd:LJ
* Club Secretary- Simon,1st:MM, 2nd:KB
* Treasurer- Nick, 1st:B, 2nd:GP
* Welfare Officer- Sue 1st:JC, 2nd:FA
* Volunteer Coordinator- N/A
* Membership Secretary- Kate, 1st:MM, 2nd:RSS
* Web Site Manager- Tim 1st:FH, 2nd:FA
* Minute Secretary- Fiona 1st:GP , 2nd:FA
* Ride Leader Co-ordinators- FA,JC, LA 1st:RSS , 2nd: NW
* Parent Representative]- Lucy, 1st:GP, 2nd:JC
* Youth Representative]
* Ladies Co-ordinator-Gale 1st:KB , 2nd: FH
* TT Lead- Nick & Rickaby 1st: JC, 2nd: FA
* Event Lead (The Gayford Flyer)- Mike, 1st:KB, 2nd:GP
* Fund-raising Officer- 1st: , 2nd: N/A
* Committee Members- no new elections
 | 19:00 | All |
| 5. | Club Constitution | Review, amend and adopt of the club’s constitution | 19:10 | All |
| 6. | Code of Conduct | Review and amend the club’s code of conduct for adult members, juniors members and parents/carers. | 19:20 | All |
| 7. | A.O.B. | * First meeting will be 7th Jan 2020
 | 19:25 | All |
| - - - - - - - - AGM Close- - - - - - - - |